



Foveran Primary School

Committee Meeting Minutes
Monday 11th December 7.00pm to 8.45pm

Attendees: David Williams (DW) Brian Simpson (BS)
 Barry Gibson (BG) Mike Cleverdon (MC)

Apologies: Kathleen McGrath (KMc) Elidh Mackechnie (EM)
 Lynn Bowman (LB)

Item	Description
1	Introductions & Apologies
	Introductions & apologies were made
2	Minutes of Previous Meeting
	Minutes from the Previous PTA meeting discussed;
4.2	Possibility of available funding relating to the new Scotia development - Item to remain on agenda - refer to item 4.3
6.2	Bikeability - volunteers for Bikeability 2018 required - (info included in Foveran Weekly Newsletter issued 10.11.17) Item to remain on agenda - refer to item 12.1
3	School Updates
3.1	Update given on School Activities by DW - discussion points included: New Pupil joining P1 - 1 more child required to join before the move to 2 classes. Enquiry made to the Quality Improvement Officer to start the process of moving to 2 classes starting next term. Awaiting response.

4	Fundraising
4.1	Suggestions made for Mothers Day morning in village hall
4.2	A spring time event / fundraiser - suggested date 23rd of March - Event to include new people joining the community - further discussion required.
4.3	Possibility of available funding relating to the new Scotia development discussed - PTA to investigate further regarding availability and restrictions. PTA to including local councilors is conversation - Anouk Kloppart - Isabelle Davidson - Gillian Owen - Richard Thomson (to be included but conflict of interest recognised)
5	Shelter Shed
5.1	Additional work of a step completed and non slip tape to be added at a estimated cost of £95 - PTA to transfer money on confirmation of cost.
6	Bike Shed
6.1	Bike Shed continues to be popular - over time maintenance to be addressed - item closed out from agenda
7	100 Club
	Deadline for joining has been extended in an effort to raise the number of participants.
8	Ski Trip
	19th to the 22nd February - back to school 23rd - item closed from agenda
9	Uniforms
	School uniforms available from Tesco and Buchans embroidery - item closed out from agenda
10	PTA Bank Account
10.1	KMc approached Santander about changing account - process continues
10.2	Easyfunding account to be moved to new bank account

11	Upcoming School Events
11.1	Christmas Party 21/12/17 - 13:20 start - PTA to supply Food. Sausage rolls, cocktail sausages, crisps, fruit - Food choice to also account for gluten free and vegetarian dietary requirements.
11.2	Community cafe on burns day - 25th January
12	Volunteers needed
12.1	Bikeability - volunteers for Bikeability 2018 required - (info included in Foveran Weekly Newsletter issued 10.11.17)
12.2	School Christmas party (10.1) - 3 number volunteers accounted for.
13	Any Other Business (AOB)
13.1	Go ahead given to book next years Panto - Tickets to be booked
13.2	A PTA information group on Facebook discussed - purpose, code of conduct, who has access and moderation to be defined - to be put out for parent consultation.
13.3	Receipt of £272 Aberdeenshire Council Parent council funding remittance
13.4	Next Christmas - Christmas gift discussed - potential for swapping this for a £5 donation towards the school Christmas party - Gift of a selection box for each child included in price, with the remainder of funds used towards the party - spare selection boxes to be bought to cover pre-school visitors.
14	Items For Next Agenda
14.1	A spring time event / fundraiser - suggested date 23rd of March - Event to involve the new families joining the community
14.2	Self Evaluation of Foveran School
14.3	School Improvement plan
15	Date of Next Meeting
	Next meeting proposed for 7pm on Monday 22nd January 2018 - date TBC

Foveran Primary School, Foveran, Ellon. Aberdeenshire. AB41 6AZ

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