



Foveran Primary School

Committee Meeting Minutes
Monday 22nd January 7.00pm to 8.45pm

Attendees: David Williams (DW) Brian Simpson (BS) Charlotte Rait (CR)
 Barry Gibson (BG) Mike Cleverdon (MC)

Apologies: Kathleen McGrath (KMc) Elidh Mackechnie (EM)
 Lynn Bowman (LB)

Item	Description	Action
1	Introductions & Apologies	
	Introductions & apologies were made	
2	Minutes of Previous Meeting	
	Minutes from the Previous PTA meeting discussed;	
4.2	Possibility of available funding relating to the new Scotia development - Item to remain on agenda - refer to item 5	
12.1	Bikeability - volunteers for Bikeability 2018 required - (info included in Foveran Weekly Newsletter issued 10.11.17) Item to remain on agenda - refer to item 9.1	
3	School Updates	
3.1	Update given on School Activities by DW - discussion points included: Christmas party was a successful	
3.2	Panto booked for next Christmas	
3.3	Next Christmas - Christmas gifts discussed - £10 donation towards the school Christmas party - Gift for each child included in price, with the remainder of funds used towards the party - spare gifts to be bought to cover pre-school visitors.	
3.4	Free Video account used for school video clips, upgrading to a paid allows for more memory and better features including being able to download videos directly - cost £5 a month (£60 a year) - go ahead given and will be reviewed on an annual basis.	BG / KMc

3.5	1x P1 enrolled already, possibility of 1x P1 & 1x P4 (the P4 would trigger the ability to move to 2 classes with 1 more teacher) - 3x P7's leaving in the summer.	
3.6	Mrs Gray has resigned, a replacement has been advertised for, Mrs Johnston to cover until required.	
3.7	Possibility of getting the playground resurfaced - School awaiting feedback.	
3.8	New Basketball backboard required - PTA to fund net and backboard	BG / KMc
3.9	Parent pick up and drop off parking - email put out covering the rules, email will be sent out periodically to remind parents.	
3.10	Adverse Weather Policy handed out - PTA to comment	BG / MC
3.12	To clear snow from path and playground a new snow plow required & wheelbarrow for grit - PTA to provide items/funds	BG / KMc
3.13	Swimarathon Saturday the 3rd of March - teams of 4 between 2 & 5 at Ellon academy - Barry happy to volunteer if there is any interest from the children.	BG
3.14	Term 4 to be technology based. K'Nex Town provide a visit to school to run a 60 minute session - £75 P1 to P3 & £95 P4 to P7 + travel - Possibility of the PTA covering the cost	BG / KMc
3.15	1st Aid course £170 - Possibility of the PTA covering the cost	BG / KMc
3.16	School self evaluation section 2 form to be filled in.	
4	Fundraising	
4.1	Suggestions made for Mothers Day morning in village hall	
4.2	A spring time event / fundraiser - 23rd of March - Venue suggested Foveran community hall, PTA to book Flyers and general advertising for the event to include new people joining the community (Scotia homes) - Item to be progressed between this meeting and next.	BG / KMc

5	Scotia Funding	
5.1	<p>Watched video - 'Developer obligations Aberdeenshire' viewable on YouTube : https://www.youtube.com/watch?v=waYJvVCsEos</p> <p>New pot of money available to be applied for.</p> <p>Start the process of making local councilors aware that the community wants to receive the funding.</p> <p>PTA to including local councilors is conversation - Anouk Kloppart - Isabelle Davidson - Gillian Owen - Richard Thomson (to be included but conflict of interest recognised)</p>	
5.2	Some thought to be given on what we could do with the funding.	
6	100 Club	
	Deadline for joining has been extended in an effort to raise the number of participants.	
7	PTA Bank Account	
7.1	KMc approached Santander about changing account - process continues	BG / KMc
7.2	Easyfunding account to be moved to new bank account	BG / KMc
8	Upcoming School Events	
8.1	Community cafe on burns day - 25th January	
9	Volunteers needed	
9.1	<p>Bikeability - volunteers for Bikeability 2018 required - (info included in Foveran Weekly Newsletter issued 10.11.17) 8th none required 15th March 2 adults</p> <p>22nd and 29th 4 adults - deadline day for volunteers to come forward 15th February - If there are no volunteers the Bikeability course can not run.</p>	

10	Any Other Business (AOB)	
10.1	A PTA information group on Facebook discussed - purpose, code of conduct, who has access and moderation to be defined - to be put out for parent consultation. Item to remain on agenda until next time.	
11	Items For Next Agenda	
11.1	Items 4.1 & 4.2	
11.2	School Improvement Plan	
11.3	Tracking and Monitoring Attainment Review Findings	
11.4	IDL Curriculum Draft Policy	
11.5	Family Learning Policy	
11.6	Pupil Council Representation for RRSA aims & plans	
12	Date of Next Meeting	
	Next meeting at 7pm on Tuesday 27th February 2018	