



Foveran Primary - Parent Council
Combined AGM and Ordinary Meeting
Wednesday 25th November 2020

Present: Jamie Ferguson (Head Teacher – JF), Barry Gibson (Chairperson - BG),
 Jennifer McLoughlin (Secretary - JM), Sarah Williams (SW), Lynn Bowman (LB)
 Mike Cleverdon (Treasurer - MC), Eilidh MacKechnie (EM)

Apologies: Rachael McClintock, Sheila Smith

Item	Description	Action
1	Introductions and Apologies	
	Introductions and apologies were made	
2	Chairperson Report - BG	
	<p>An unusual year with only three parent council meetings due to the pandemic and national lockdown.</p> <p>The teachers coped so well supporting the children and families throughout this challenging time.</p> <p>We had the Head Teacher Appointment, where a Dual Headship was proposed which we objected to and managed to secure the appointment of Jamie Ferguson as our permanent Head Teacher.</p> <p>Recent activities – The Halloween hunt was a great success and seeing the community out enjoying themselves was brilliant. Definitely an event to do again next year. The Haddo trip looked like it was thoroughly enjoyed by all the children too.</p> <p>We've been unable to fundraise since March, but the Christmas cards/tea towels/mugs etc and school photos should generate some funds for the school.</p>	
3	Head Teacher Report - JF	
	<p><u>School Updates</u></p> <ul style="list-style-type: none"> · The last year has been tough but we are fortunate in our school to still be able to carry out lots of activities and to have such great staff. · My first year as Head Teacher at Foveran had been quite different! 	

	<ul style="list-style-type: none"> · COVID-19 risk assessment update process. This is constantly changing so could be added on the Facebook Group for parents that wish to read it. · Unfortunately we can no longer use SeeSaw so we are seeking an alternative going forwards. · The new Facebook page and groups are useful for sharing information. · The Halloween trail event was a great success with lots of families out enjoying themselves. We had great feedback about it. · School photographs/Christmas cards have been done. Any feedback is appreciated on these as we used new suppliers. <p><u>Standards and Quality report/Improvement Planning</u></p> <ul style="list-style-type: none"> · New SQUIP has been issued to all parents. · Living document – will be updated termly – primarily the self-evaluation section. · Happy to answer questions at any time about it. <p><u>Upcoming Christmas planning</u></p> <ul style="list-style-type: none"> · An online version of the Xmas show this year is well underway · We will be having a Xmas jumper day and watching the panto on 11th December. Christmas lunch and party day will be 17th December. PC to purchase snacks/juice/sweets etc. · Santa gifts for children to be organised. LB’s Dad has agreed to be Santa. PC to purchase selection boxes x 28. <p><u>Parent Council and funding</u></p> <ul style="list-style-type: none"> · Big thank you to the Hill of Fiddes – we secured £1168.80 for updated ICT, including Ipads and a charging unit/docking station. · We need new maths resources and to update the text books for the upper stages (approx. £250) PC agreed to fund this. · Outdoor classroom facilities need upgraded. JF proposed an awning for the shelter shed (approx. £200) and additional seating for outside. Hill of Fiddes could be an option for this? JF to put cost together. 	<p>JF</p> <p>PC</p> <p>PC</p> <p>MC</p> <p>JF</p>
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4	Treasurer Report- MC	
4.1	Parent Council Bank Account is healthy. The accounts were checked over and approved by JM.	
4.2	Echo dot Lucky Squares was a successful fundraiser in December.	
4.3	Event in April– Horse Racing/Thai food night at the Hall was cancelled due to Covid.	
4.4	We usually receive a cheque from Aberdeenshire council in November but we haven't this year. MC to follow up.	MC
5	Fundraising	
5.1	The Nativity is usually a good opportunity for some fundraising (raffles etc) Could ask for a Parent Council donation when we send out the online version of the Christmas show. EM and LB to put together an email. (This idea was later dropped)	
6	Appointment of Office Bearers	
	<u>Chairperson</u> Nominated – Sarah Williams Seconded – BG, JM <u>Vice Chairperson</u> Nominated – Lynn Bowman Seconded – BG, JM <u>Secretary</u> Nominated – Jennifer McLoughlin Seconded – LB, SW <u>Treasurer</u> Nominated – Mike Cleverdon* Seconded – BG, JM *After the meeting Rachael McClintock volunteered as Treasurer. The Parent Council all agree to this. Rachael will take over from Mike in January 2021.	
8	Upcoming Events	
8.1	17 th December - Christmas party day – Selection boxes for Santa to give out and snacks/drinks etc will be required	
7	AOB	
	None	
8	Date of Next Meeting	
	Wednesday 20 th January 2021	